

**St. Johns County Digital Plat Submittal Requirements**

Please submit one digital copy of each plat in “dwg” format on CD or via email to [goliver@sjcfl.us](mailto:goliver@sjcfl.us) The digital line work included in the file must be an exact replica of the line work shown on the mylar submitted. Submit a disk or send the Email the same day the plat mylars are submitted.

The data that must be included on the digital submittal is as follows:

- Boundary lines, lot lines, and road centerline on a layer named “plat”
- Lot numbers and road names on a layer named “plat\_text”
- Jurisdictional lines on a layer named “wetlands”

There should not be other data or layers in the file that are frozen, turned off, or locked. This must be one seamless file of the entire area being platted, i.e. not spilt up on sheets as it may have been on the mylars, no borders, nothing but the above bulleted data.

The St. Johns County GIS Division will be responsible for any rotation and/or translation, so it is not necessary to translate or rotate to any particular coordinate system or bearing structure. The GIS Division will base the rotation and/or translation on the coordinate data shown on your mylars.

**State Plane Coordinate Data Requirements**

State Plane Coordinates (North American Datum 1983/90) in U.S. survey feet shall be stated on the final plat mylars submitted for recording. State Plane Coordinates for at least two boundary corners of the proposed plat must be shown. These coordinates shall be derived from field measurements in conformity with F.S. Chapter 472 and F.A.C. Rule 61G17-6 Minimum Technical Standards. Survey accurate coordinate data is required premised upon the intended use (i.e. resource grade data is not acceptable.)

Following is an example of how the coordinate notation may appear on the plat:

**EXAMPLE OF COORDINATE NOTATION**

The intended use of these coordinates is for GIS base mapping purposes. The geodetic control relied upon for these values was \_\_\_\_\_.  
*(This could be the St. Johns County Three Mile Control Network, Published NGS Control Points, Department of Natural Resources Coastal Construction Control Monuments (“A” Monuments), etc.)*

Coordinates are based on North American Datum 1983/90 – State Plane Coordinates – Florida East Zone – U.S. Feet

Point	Northing	Easting	Description
1	2050869.7598	503655.7447	PRM – NE Corner Lot 1
2	2051624.3055	505445.9412	PRM – NW Corner Lot 52

*Note:*

1. *The point number would be noted graphically on the plat next to the PRM.*
2. *Please use your professional judgment on the coordinate notation, this example is for reference only.*